

# Harrison Hills City Board of Education

Regular Meeting Held December 16, 2021

The Harrison Hills City Board of Education met at 6:00 pm in regular session on December 16, 2021 in the auditorium of Harrison Central, Cadiz OH. The following members were present: Mr. Watson, Mr. Allen, Mrs. Kenny, Mrs. Mattern and Mr. Banks. An audio recording of the meeting is on file.

President Presides: Mr. Watson, president, led the board in the Pledge of Allegiance and called the meeting to order.

## Approval of Minutes

Mr. Banks made the motion, seconded by Mrs. Kenny, that the board approve the minutes of November 18, 2021. On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes and Mr. Watson, yes. The president declared the motion approved.

## Acceptance of Agenda and Addendum

Mr. Allen made the motion, seconded by Mrs. Mattern, that the board approve the agenda and addendum as presented. On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

## Treasurer's Report

Mr. Watson made the motion, seconded by Mrs. Kenny, that the board approve the following treasurer's report:

Financial: The financial report for the month of November, 2021 and the bank to book reconciliation.

Accounts Payable: The accounts payable for the month of December, 2021 and the following then and now certifications:

Page	Vendor	Invoice	Amount
6	Music Theatre International	9705595	\$ 3,550.00
6	Ohio School Board Association	132342	\$ 3,055.00
25	East Central Ohio ESC	30321	\$ 3,034.70
26	Huntington National Bank	1084076404-2021	\$45,973.00

Appropriation Revisions:

Fund		Amount
008	Barr Expendable	\$10,000.00
507	ARP Homeless	\$ 7,843.29
200	Student Activity	\$10,000.00



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On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.

## **Staff Report**

- Mr. Mike Saffell reported we still have a shortage for bus driver subs but do have 4 that are going through the classes. He gave recognition to those employees that have done double duty ie: aides who file in at the cafeteria, driving the van and as a custodian; custodians and mechanics that also drive bus; bus drivers that file in as aides, cooks and secretary. In addition, to those employees that willingly will stay over or work additional hours ie: custodians. These staff members have been very flexible in working and have really helped out when we have needed it. Mrs. Kenny asked about the testing for bus drivers and do we need to make arrangements with other districts. Mr. Saffell said we do have a backup plan.
- Mr. Morgan provided the board with a handout of an overview of the district leadership team. They did meet yesterday and will continue to meet quarterly.

**Superintendent's Report/Correspondence** – Due to illness Mrs. Snider was not in attendance.

## **Recognition Given**

Since this would be Mr. Allen's last meeting as a board member, Mr. Morgan and Mrs. Harding then presented him with a token of appreciation for his 46 years of service. 30 years as a teacher and 16 as a board member. Mrs. Kenny then presented him with a gift from the board members. Mr. Allen said a few words and he wished the board well.

## **Board Member Committee Report**

Mrs. Kenny shared she attended the band and choir concerts and they were very good. She said the crowning star was the choir's "Breath of Heaven".

## **Executive Session**

Mrs. Kenny made the motion, seconded by Mrs. Mattern, that the board adjourn at 6:21 pm into executive session for the purpose of employment, confidential matters by federal law, federal rules, or state statute. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president reconvened the meeting at 7:11 pm.

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## Personnel

Upon the superintendent's recommendation, Mrs. Kenny made the motion, seconded by Mr. Allen, that the board approve the following:

- Substitutes:** Approve the substitute employees for the 2021-2022 school year:
- |                |  |
|----------------|--|
| Brenda Beckett | Custodian  |
| Mindy Madzia   | Educational Aide, Secretary  |
| David Nameth   | Bus Driver   |
| Rhonda Payne   | Educational Aide, Secretary, Cafeteria<br>(Pending licensure & BFBI) |
- Suppl Resignation:** Approve the resignation Mark Smith Play Director Assistant Non-Musical for the 2021-2022 school year.
- Resign/Chrisman:** Approve the resignation of Megan Chrisman as bus driver effective 12/16/2021.
- Supplementals:** Approve the following supplementals for the 2021-2022 school year:
- |                 |                                     |
|-----------------|-------------------------------------|
| Bill Cashdollar | Percussion                          |
| Taya Rocchi     | Play Director Assistant Non-Musical |
- Play Volunteers:** Approve the following volunteers for the 2021-2022 school year:
- |                 |                        |
|-----------------|------------------------|
| Luke Marshall   | Play Assistant Musical |
| Raegan Marshall | Play Assistant Musical |
- Band Volunteers:** Approve the following band volunteers/chaperones for the Walt Disney Trip in February 2022.
- Jamie Blake
  - William Cashdollar
  - Grant Cope
  - Laura Cope
  - Melanie Cunningham
  - Sandra Dickey
  - Maria Lewis
  - Brian Miller
  - Tracie Mojica
  - Stephanie Smith
  - Kristina Sticht
  - Kristen Willis

On roll call vote: Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes. The president declared the motion approved.

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## Business & Operation

Upon the recommendation of the superintendent, Mr. Allen made the motion, seconded by Mrs. Kenny, that the board approve the following:

Library Board: Approve Duran Morgan and James Drexler for a full 7-year term to the Puskarich Public Library Board of Trustees beginning January 1, 2022 through December 31, 2028.

Bus Purchase: Approve the purchase of 3 -77 passenger busses (\$94,008.00 each) under State bid contract and the trade in of Bus #215 for \$1,500; Bus #217 for \$2,200 and Bus #223 for \$4,000. from Truck Sales and Service, Inc.

Classified Sub Wage: Approve the following rates of pay effective January 1, 2022:  
Substitute Bus Drivers Drive Time: \$13.30/hour  
All other classified substitutes and Bus Driver Layover Time: \$9.30/hour

Service Agreement Harrison Community: Approve an Employee Service Agreement (Primary Care Services) with Harrison Community Hospital, Inc. from November 1, 2021 through May 2023.

Ball Field/Westgate Easements: Approve the following contracts and agreements; and hereby authorize and direct the Board President, Superintendent, and Treasurer to do all things necessary to accomplish the terms of the contracts/agreements, including, but not limited to, perform all required terms and conditions set forth in the contracts/agreements.

- 1.) Real Estate Purchase Contract (Westgate Elementary)
- 2.) Real Estate Purchase Contract (Ball Field)
- 3.) Temporary Surface Use Agreement
- 4.) Roadway Easement Agreement
- 5.) Drainage Easement Agreement

Van Purchase: Approve the purchase under the state bid contract of a 9 passenger Van with wheelchair lift from Cardinal Bus Sales & Service, Inc. (\$58,742.00)

OSBA membership: Renew membership to OSBA for calendar year 2022.

OSBA Legal Asst: Renew membership to the OSBA Legal Assistance Fund for calendar year 2022.

Video Board: Approve the purchase of a new video board from Signs, LTD for sign coming into Huskies Way.

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On roll call vote: Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes. The president declared the motion approved.

## Students

Upon the recommendation of the superintendent, Mrs. Kenny made the motion, seconded by Mr. Banks, that the board approve the following:

Band Trip FL: Approve Angela Zalenski, Marching Band Director, to take approximately 60 Harrison Central students to Walt Disney World on February 16-21, 2022. Pupils, chaperones, and volunteers are required to follow all district policies, school rules and state regulations. Sufficient chaperones with BFBI approval are to be provided.

Open Enrollment: Approve the following open enrollment applications for the 2021-2022 school year:  
Christopher Muse                      Grade PS              from Buckeye Local  
John McMaster                         Grade 11              from Claymont

On roll call vote: Mrs. Kenny, yes; Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes. The president declared the motion approved.

## Use of Facilities

Upon the recommendation of the superintendent, Mrs. Mattern made the motion, seconded by Mr. Banks, that the board approve the following:

Amanda's Dance Academy.....auditorium.....HCHS May 14, 2022 (8:00 a.m.-4:00 p.m.).....Spring Recital .... NRC; however, fees may be charged if needed.

Harrison Central Soccer.....football field .....HCHS August 5, 2022 (6:00 p.m.-10:00 p.m.).....Alumni Game .... NRC; however, fees may be charged if needed.

Harrison Central Senior Project.....gymnasium.....HCHS March 5, 2022 (12:00 a.m.-4:00 p.m.).....volleyball game .... NRC; however, fees may be charged if needed.

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Harrison Central Music Booster.....gymnasium.....HCHS December 4, 2021 (12:00 a.m.-7:00 p.m.).....Band dinner .... NRC; however, fees may be charged if needed.

Silver Sneakers.....gymnasium.....Stephenson Center December 19, 2021-May 31, 2022 (9:00 a.m.-1100 p.m.).....additional days .... NRC; however, fees may be charged if needed.

On roll call vote: Mrs. Mattern, yes; Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes. The president declared the motion approved.

## Organizational meeting and budget hearing

Set date, time, and place for the annual organizational meeting of the HHCS Board of Education. (Required by statute to be held within the first fifteen (15) days of January.)

Date: January 13, 2022                      Time: 6:00 pm  
Place: Harrison Central Auditorium

Designate a Board member to serve as President Pro-Tempore to preside over the organizational meeting until the Board elects a President for 2022.

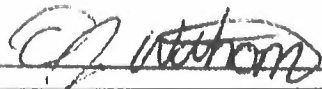
Mr. Watson    President Pro-Tempore

Set the date, time, and place for the Annual Budget Hearing (FY2023). This should be held prior to the organizational meeting.

Date: January 13, 2022                      Time: 5:45 pm  
Place: Harrison Central Auditorium

## Adjourn

Mr. Allen made the motion, seconded by Mr. Watson, that the regular meeting of the board of education be adjourned. On roll call vote: Mr. Banks, yes; Mr. Watson, yes; Mr. Allen, yes; Mrs. Kenny, yes; Mrs. Mattern, yes. The president declared the meeting adjourned.

  
\_\_\_\_\_  
Approve

  
\_\_\_\_\_  
Attest